**Holy Rosary Primary School**

**Minutes of H.S.A. Committee Meeting**

**Wednesday 18th October 2017**

**Present: Paddy McAllister, Carmel Burns, Catherine McCusker, Clare Ward, Donna Monaghan, Claire Largey, Joanne Patterson + *6 other parents***

**Apologies: Mary Mullan, Mary Claire Watson, Anne Kingsley, Siobhan Sayers, Geraldine Hamilton.**

1. **Welcome & Introduction/Election of Officers:** The Constitution and Code of Practice were distributed and the process which led to these documents was outlined to the meeting.
2. **Election of Officers:**

It was agreed that the election of officers should be postponed till another meeting, as several committee members were unable to attend on 18/10/17.

1. **Events for 2017/18:**

It was agreed to include the following events this year:

* Sponsored Walk *(to be held later in the year)*
* Halloween Movie Night
* Christmas Bazaar & Children’s Christmas Raffle
* Crabtree & Evelyn Fund Raising Evening (Change date to Mother’s Day)
* International Food Day/Multi-cultural event in Term II (Around St. Patrick’s Day)
* First Holy Communion Reception
* Party Bags for Confirmation
* Parents Quiz Night *(possibly to be held in Rosario)*
* Summer Fun Night

Participation in the ‘Tree of Light & Life’ will be discussed. School will let the HSA know.

1. **Spending Priorities for 2017-18 and Financial Update & Expense claims:**

The closing balance at September 2017 for the HSA account is £9,488. The annual account fees are approximately £100 depending on the number of cheques written. Some teachers have submitted receipts for games for their classroom.

Proposals for Spending:

* Visit from a touring theatre company.
* Transport for class educational visits/trips & P7 end of year trip
* Wet play games for each class
* Outdoor play equipment – Consult the School Council about the needs of the children.
* ‘Hoodies’ for P7 children

Agreed Expenditure:

* Visit by theatre company to perform a Pantomime for whole school
* Transport for class trips and P7 end of year trip
* £150/class for games
* £50/class for outdoor equipment making a total of £1,050 to be managed by the School Council
* Hoodies for P7 *(HSA may be able to make a contribution – C. McCusker will investigate the costings)*

1. **Planning for Halloween Movie Night:**

One movie will be shown in the hall with the option of adding an additional classroom if required on Wednesday 25th October at 6pm. Parents will supervise their own children. Tickets will be priced at £2 for each adult or child attending, approximately 200 tickets will be sold for the hall and additional tickets may be sold for another classroom if required. Water and treats will be provided at the door (water, popcorn, sweets). Cathy will source these. Claire may be able to provide access to movies. Hotel Transylvania 2 is the preferred movie to be shown. Carmel will organise teachers to help out on Movie Night, a letter home and tickets for the event.

1. **A.O.N.B.**

Possible dates for the Christmas Bazaar – 7th December or 14th December or 30th November (to have the Bazaar finished before the children’s Christmas performances begin).

The school suggested that if the Treasurer is willing to continue until a new officer is elected, the school office can support her with banking monies and providing floats.

**Date of the next meeting**:

Monday 6th November at 7pm – Planning for the Christmas Bazaar.